

BULL RIVER BLUFF CONDO ASSOC

Architectural Change Request

Name: _____

Address: _____

City/State/Zip: _____

Phone(s) H: _____ W: _____

Date Submitted to ACC or Board of Directors: _____

In accordance with Bull River Bluff's Declarations and By-Laws along with the Association's Rules and Regulations, I request your consent to make the following changes, alterations, renovations, additions and/or removals to my unit: *Please attach a detailed drawing (to scale) or blueprint of your plan(s) in lieu of describing the details of the proposed alteration below.*

Is this an amendment to a previous request? _____ If yes, approximate date of previous request: _____

I understand that under the Declarations and the Rules and Regulations, the Committee and/or Board of Directors will act on this request and provide me with a written response of their decision **WITHIN 21 DAYS** of the date of submission. I further understand and agree to the following provisions:

1. No work or commitment of work will be made by me until I have received written approval from the Association. If work begins prior to approval, I understand that the Board or its designee shall be entitled to impose fine(s) and/or to require unit owner, at their own cost and expense, remove such construction or alteration, and restore the property to condition which existed prior to the work.
2. All work will be done at my expense and all future upkeep will remain at my expense.
3. All work will be done expeditiously once commenced and will be done in a good workman like manner by myself or a contractor.
4. All work will be performed at a time and in a manner to minimize interference and inconvenience to other unit owners preferably between 8:30 am and 5:00 p.m.
5. I assume all liability and will be responsible for all damage and/or injury which may result from performance of this work.
6. I will be responsible for the conduct of all persons, agents, contractors, and employees who are connected with this work.
7. I will be responsible for complying with, and will comply with, all applicable federal, state, and local laws; codes; regulations; and requirements in connection with this work, and I will obtain any necessary governmental permits and approvals for the work. I will also provide the Association with a copy of the contractor's certificate of general liability insurance. I understand and agree that the Bull River Bluff Condo Association, its Board of Directors, its agent(s) and the Committee have no responsibility with respect to such compliance and that the Board of Directors or its designated

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Committee's approval of this request shall not be understood as the making of any representation or warranty that the plans, specifications, or work comply with any law, code, regulation, or governmental requirement.

8. I understand that a decision by a Committee is not final and that the Board of Directors may reverse or modify a decision by the Committee upon the written application of any owner made to the Board of Directors within ten (10) days after the committee makes its decision.
9. The contractor is: _____ and his/her contact number is: _____
10. If approved within 21 days, the work would start on or about _____ and should be completed by _____.

Unit Owner's Signature: _____

Please submit this form and any attached drawing(s) or blueprint(s) to the property manager or board member. The request will be reviewed by the Architectural Change Committee for their recommendation to the board.

Action by AC Committee:

Approved _____ Disapproved _____

Explanation of action:

Action by Board of Directors:

Approved _____ Disapproved _____

Explanation of action:

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